

**Sahtu Renewable Resources Board**  
**P.O. Box 134 Tulita, NT, X0E 0K0**  
**Ph: (867) 588-4040; Fx: (867) 588-3324**  
**E-mail: [director@srrb.nt.ca](mailto:director@srrb.nt.ca)**  
**Website: [www.srrb.nt.ca](http://www.srrb.nt.ca)**

## **Project Funding Application Guidelines**

**For APRIL 1, 2009 – MARCH 31, 2010**

In accordance with the 1993 Sahtu Dene and Metis Comprehensive Land Claim Agreement, the Sahtu Renewable Resources Board (SRRB) has funds available to support research associated with management of renewable resources in the Sahtu Settlement Area (SSA). Researchers interested in applying for funds from the SRRB should complete an **Application for Renewable Resource Project Funding** and send it to the Executive Director, SRRB, at the above address **by January 15, 2009** (earlier is better). Applications for funding will be reviewed by the SRRB at its regularly scheduled meeting in February (Research Application Review Process appended), and applicants will be notified by the 15<sup>th</sup> of March 2009, concerning their applications. **Late applications will not be accepted.** Before funding is granted, the applicant must provide the SRRB with a project approval signed by the presidents of the affected Renewable Resource Councils (form appended).

The SRRB is primarily concerned with management of wildlife, fisheries, forestry and other renewable resources of value to claimants and non-claimants in the SSA. Projects must deal with renewable resources in the SSA and applicants must have begun the consultation process with the community Renewable Resources Councils in order to be considered for funding. Priority will be given to projects that have management value in the SSA and technical merit. Preference will also be given to those projects for which costs are shared with other agencies and to projects that directly involve beneficiaries from Sahtu communities.

Prospective applicants are advised that research undertaken in the Northwest Territories requires (a) a government permit or license, and (b) consultation with Renewable Resources Council(s) (RRCs) of communities in the area of the proposed work. Addresses for the five RRCs in the Sahtu and ENR are appended to this guide. Studies already supported by RRCs are likely to be favored by the SRRB. Applicants are encouraged to contact SRRB staff to discuss research proposals before submitting a formal proposal and to continue to have dialogue with the staff during the application process. SRRB staff can help develop proposals and advise on community consultation, but applicants should begin their enquiries early. A general guide to permits, licenses and research procedures in the western Northwest Territories can be obtained from the Aurora Research Institute in Inuvik, NT (address appended).

Applicants should also be aware that portions of the Sahtu Settlement Area are reserved as Sahtu lands under the 1993 Land Claim Agreement and that Sahtu participants have special rights in these areas. Access to these lands requires permission from the District Land Corporation (addresses appended). Maps showing these claimed lands can be obtained from the Sahtu Geographic Information Systems (GIS) Project (contact (867) 587-3519, fax (867) 587-3525). If the intended research is to take place on Sahtu lands, the applicant must show proof of permission to the SRRB.

The SRRB may fund multi-year studies, with annual funds made available upon receipt of satisfactory annual progress reports and financial statements. Researchers applying for one-year studies and for the first year of a multi-year study should complete an application as described below. Researchers applying for continuing funding for a previously approved project should provide (a) a comprehensive annual report, (b) a financial statement for the previous year, and (c) a budget for the next year of funding. All applicants should clearly indicate total project costs, other sources of funding, and the portion of funds requested from SRRB. Applicants must also report research results to RRCs in an appropriate format. SRRB staff can advise on suitable formats.

Results of research projects funded by the SRRB may be published at the discretion of the researchers. However, SRRB does require that copies of any publication, reports or theses resulting from SRRB-funded work be provided to SRRB in a timely manner, and that SRRB support be acknowledged.

A specific application form is not provided; applicants are asked to write their applications following the sequence of headings that follow. Where headings are not applicable, please write n/a, with a brief explanation. The project name should be written at the top of each page. Applicants are encouraged to be clear and concise, but to provide all necessary details. Non-scientists as well as scientists will review applications, so researchers are asked to use non-technical language wherever possible. Applications may also be reviewed by outside reviewers. Applications should not normally exceed 5-6 pages.

Applicants may present their applications to the SRRB at its regularly scheduled meeting in February of each year. Applicants will be contacted prior to the meeting to determine if they wish to present.

## **Format of Research Funding Application**

- 1. Project Title**
- 2. Applicant Names & Affiliations:** List names, addresses, phone/fax numbers and e-mail.
- 3. Summary:** Give an overview (250 words or less) summarizing project background, objectives, methods and budget. Please use **non-technical** language.
- 4. Background & Objectives:** Outline the background and reasons for the study, including management implications, related studies and experience of the applicant(s) in the relevant field. List study objectives clearly.
- 5. Methods:** Describe the proposed research methods, including: (a) field techniques, (b) analytical methods, (c) field staff, including any opportunities for community or youth involvement, (d) timing of field studies, and (e) study area. Include a map where appropriate. Where animal handling is involved, describe provisions for proper animal care. Applicants should be aware that handling of wildlife is a very sensitive issue in Sahtu communities.
- 6. Traditional Knowledge:** Indicate the role that traditional knowledge will play in this project, and how this information will be gathered.
- 7. Budget:** Give a detailed breakdown of project costs for each year of the study, using the following headings as a guide (Travel, Accommodation, Wages, Field Equipment, Field Maintenance (food, fuel, etc.), Secretarial/Administrative, Air Charters). Where funding is sought for more than one source, indicate clearly the total funds applied for and the proportion requested from SRRB.
- 8. Reporting of Results:** Describe how and to whom the results will be reported, including any popular or technical formats.
- 9. Community Consultation:** Describe existing or planned methods of consulting with Renewable Resources Councils before and after the planned research.
- 10. Permits & Licenses:** Indicate any relevant permits or licenses that have been or will be applied for.

**APPROVAL OF RENEWABLE RESOURCE COUNCILS**

**Project Title:** \_\_\_\_\_

**Applicant & Affiliation:** \_\_\_\_\_

\_\_\_\_\_

The following section is to be filled out by each affected Renewable Resource Council (RRC).

**By signing this page, the Presidents of the affected Renewable Resource Councils indicate that the applicant has fully informed the RRC about the nature of the project and that the RRC supports or does not support the project.**

**Behdzi Ahda' RRC (Colville Lake) \_\_\_ supports or \_\_\_ does not support this project.**

\_\_\_\_\_  
Behdzhi Ahda' RRC President

\_\_\_\_\_  
Date

**Deline RRC \_\_\_ supports or \_\_\_ does not support this project.**

\_\_\_\_\_  
Deline RRC President

\_\_\_\_\_  
Date

**Fort Good Hope RRC \_\_\_ supports or \_\_\_ does not support this project.**

\_\_\_\_\_  
Fort Good Hope RRC President

\_\_\_\_\_  
Date

**Norman Wells RRC \_\_\_ supports or \_\_\_ does not support this project.**

\_\_\_\_\_  
Norman Wells RRC President

\_\_\_\_\_  
Date

**Tulita RRC \_\_\_ supports or \_\_\_ does not support this project.**

\_\_\_\_\_  
Tulita RRC President

\_\_\_\_\_  
Date

**Addresses for Aurora Institute, District Land Corporations, RRCs & ENR in the Sahtu Region**

Research Liaison  
Aurora Research Institute  
Aurora College  
P.O. Box 1450  
Inuvik, NT X0E 0T0  
Ph: (867) 777-4628; Fx: (867) 777-4264  
Internet site: <http://www.auresint.nt.ca>

Deline District Land Corporation  
General Delivery  
Deline, NT X0E 0G0  
Ph: (867) 589-8100; Fx: (867) 589-8101

K'ahsho Got'ine District Land Corporation  
General Delivery  
Fort Good Hope, NT X0E 0H0  
Ph: (867) 598-2519; Fx: (867) 598-2437

Tulita District Land Corporation  
General Delivery  
Tulita, NT X0E 0K0  
Ph: (867) 588-4984; Fx: (867) 588-3997

Behdzi Ahda' Renewable Resources Council  
P.O. Box 57  
Colville Lake, NT X0E 1L0  
Ph: (867) 709-2200; Fx: (867) 709-2202

Deline Renewable Resources Council  
P.O. Box 156  
Deline, NT X0E 0G0  
Ph: (867) 589-8112; Fx: (867) 589-8101

Fort Good Hope Renewable Resources Council  
P.O. Box 19  
Fort Good Hope, NT X0E 0H0  
Ph: (867) 598-2193; Fx: (867) 598-2437

Norman Wells Renewable Resources Council  
P.O. Box 69  
Norman Wells, NT X0E 0V0  
Ph: (867) 587-2455; Fx: (867) 587-2545

Tulita/Fort Norman Renewable Resources Council  
P.O. Box 27  
Tulita, NT X0E 0K0  
Ph: (867) 588-4724; Fx: (867) 588-3726

Supervisor, Wildlife Management  
Environment and Natural Resources  
Government of the Northwest Territories  
P.O. Box 130  
Norman Wells, NT X0E 0V0  
Ph: (867) 587-3517; Fx: (867) 587-3525  
Email: [Alasdair\\_Veitch@gov.nt.ca](mailto:Alasdair_Veitch@gov.nt.ca)

Director, Wildlife and Fisheries Division  
Environment and Natural Resources  
Government of the Northwest Territories  
600, 5102-50<sup>th</sup> Avenue  
Yellowknife, NT X1A 3S8  
Ph: (867) 920-8064; Fx: (867) 873-0293  
Email: [Susan\\_Fleck@gov.nt.ca](mailto:Susan_Fleck@gov.nt.ca)



## Research Application Review Process

1. Applications must follow as closely as possible the Project Funding Application Guidelines and Outline. Applications must use plain language as much as possible.
2. Applications are to be received no later than January 15<sup>th</sup> of each year. No late applications will be accepted.
3. Applications will be forwarded to Board Members, Renewable Resource Councils, and outside reviewers for initial review no later than the end of January of each year.
4. Applications will be reviewed at the SRRB's regular board meeting in February of each year. Applicants may present their applications at this time in a suitable format.
5. Renewable Resource Councils will be given the opportunity to discuss the applications amongst themselves and indicate their priorities for funding at the February board meeting.
6. Prioritizing criteria for research applications are as follows:
  - a. Multi-year studies that have been previously funded by the Board
  - b. Applicability to current management needs (to be determined during the Fall board meeting each year)
  - c. Incorporation of both scientific and traditional knowledge
  - d. Cost-sharing with other organizations
  - e. Studies that are supported by Renewable Resource Councils
7. The Board Members will make their final decisions regarding applications during an in-camera session.
8. Applicants will be notified by March 15<sup>th</sup> of each year concerning their applications.