# Teleconference Meeting Minutes



April 9, 2015 9 am – 12 pm Minutes by Catarina Owen

#### List of Acronyms Used

| ENR  | Environment and Natural Resources, Government of the Northwest Territories |
|------|--|
| GNWT | Government of the Northwest Territories                                    |
| SRRB | Sahtú Renewable Resources Board  |
| RRC  | Renewable Resources Council  |
| SSI  | Sahtú Secretariat Incorporated   |
| RRC  | Renewable Resources Council  |
| ESRF | Environmental Studies Research Fund  |

### List of Attendees

#### **Board Members**

Paul Latour, Lesley Allen, George Barnaby, Keith Hickling, Pat Bobinski

#### **Special Advisors**

Leon Andrew, Camilla Rabisca

#### Staff

Deborah Simmons (Executive Director), Joe Hanlon (program coordinator), Catarina Owen (environmental assessment researcher)

#### Guests

Janet Winbourne, Heidi Brown

#### Meeting Agenda

- 1. Prayer, introductions, quorum check
- 2. Agenda Check
- 3. Update on Harvest Study Completion (Janet Winbourne)
- 4. Approval of previous meeting minutes
- 5. SSI-SRRB joint caribou meeting, Colville Lake
- 6. Updates on projects and committees (Heidi Brown)
- 7. Update on SRRB office (cost increase, reorganization and purging)
- 8. Audit and reporting schedule
- 9. Wildlife Research Fund proposed budget DECISION REQUIRED
- 10. Staffing changes
- 11. In-camera session

## 1. Prayer, introductions, quorum check

## 2. Agenda Check

### 3. Update on Harvest Study Completion (Janet Winbourne)

Janet provided an update of all the work done in the past year. The data and a preliminary report were sent to Statistics Canada for revision after soundness of data was checked. Statistics Canada has provided feedback on report.

Janet would like to have other people critically review report once she finishes a few revisions.

Phase 2 of harvest study competition – looking for guidance of getting report reviewed effectively. What should timing of community workshop be? Who should attend workshop? What species should we concentrate on?

## 4. Approval of previous meeting minutes

#### Motion M2016-001

| M2016-001 | Lesley Allen/ Keith Hickling. The SRRB approved Meeting | Consensus |
|-----------|---|-----------|
|           | Minutes from the February 20, 2015 teleconference.      |           |

#### 5. SSI-SRRB joint caribou meeting, Colville Lake

The meeting package is available on password protected zone of SRRB website.

George Barnaby, Camilla Rabisca and Deb Simmons will attend meeting.

The meeting agenda was developed through discussions with Lorraine Land and discussed with David Little and Ethel Blondin. SSI will be taking the lead over meeting and communicating outcome with ENR.

#### 6. Updates on projects and committees (Heidi Brown)

Over the past year Heidi Brown did 3 community tours. The primary objectives were to seek direct involvement from RRCs on spatial management project and to keep communities updated on mapping projects.

Overall RRCs are supportive of the projects but there is concerns regarding data ownership.

For more information see Summary Report: SRRB ESRF 2015 – 027 Spatial Data Management Project

## 7. Update on SRRB office (cost increase, reorganization and purging)

Rent has increased by \$10,000.

Kim Wilde came to work in the office for a few weeks while Lori Ann Lennie was on leave and helped reorganizing and purging material.

## 8. Audit and reporting schedule

During the 3<sup>rd</sup> week of April Deb Simmons and Lori Ann Lennie will be Yellowknife working with the auditor.

## 9. Wildlife Research Fund proposed budget - DECISION REQUIRED

Auditor suggested Board should review investment to make sure the right amount of risk is being taken.

#### Decision D2016-001

| D2016-001 | Wildlife Research Fund Budget will be approved         | Consensus |
|-----------|--|-----------|
|           | electronically, Catarina Owen will email board members |           |
|           | and follow up with a phone call.                       |           |

#### 10. Staffing changes

Catarina Owen is relocating to Inuvik in July and will continue to assist SRRB on some tasks but the majority of her tasks will be reallocated between existing staff team. Over the past few years intern program has been very successful. Current budget doesn't have enough funds available for a full time professional staff and intern. Hiring a wildlife biologist and a data manager are included in the 10 year implementation budget.

#### 11. In-camera session

#### , Motion M2016-002

| M2016-002 | Lesley Allen. Meeting adjourned at 11:30 am | Consensus |
|-----------|---|-----------|
|           |   |           |

#### Approval of Minutes

Approved by Board Motion M2016-004 on May 11, 2015

Paul Latour, Vice Chair

### Summary of Motions

| Number    | Description  | Result    |
|-----------|--|-----------|
| M2016-001 | Lesley Allen/ Keith Hickling. The SRRB approved Meeting Minutes from the February 20, 2015 teleconference. | Consensus |
| M2016-002 | Lesley Allen. Meeting adjourned at 11:30 am  | Consensus |

## Summary of Decisions

| Number    | Description  | Result    |
|-----------|--|-----------|
| D2016-001 | Wildlife Research Fund Budget will be approved electronically, Catarina Owen will email board members and follow up with a phone call. | Consensus |