

**SAHTU RENEWABLE RESOURCE BOARD
Executive Committee Teleconference
Tuesday, December 21, 1999**

Attendees: Winter Lennie, Chairperson
Ruby McDonald, Director
Paul Latour, Director
Celina Stroeder, Director

Staff: Margaret McDonald, Executive Director

Teleconference meeting convened 1:15 p.m.

1. **Signing Authority:**

Motion # 01-12-99:

Move to change bank-signing authority on the account of Sahtu Renewable Resource Board from Norman Simmons to Margaret McDonald.

Moved: Celina Stroeder.

Seconded: Paul Latour.

Passed unanimously.

2. **Staff Accommodations:**

a) There is a signed contract agreement between the Sahtu Renewable Resource Board and the Tulita Land Corporation, which states the Tulita Land Corporation will provide maintenance to the 4 staff trailers situated in Tulita. As a public board, we are held liable and accountable for the funds we administer. The Sahtu Renewable Resource Board has been paying all along for a service that was not provided by the landlord.

By signing the contract agreement the Tulita Land Corporation has a legal obligation to the Sahtu Renewable Resource Board. The Executive Committee will withhold monthly lease payments to the Tulita Land Corporation, beginning in January 2000 and will further consider possible termination of this lease agreement once they have solicited a legal opinion. This service has to be rectified to the board's satisfaction.

Motion #02-12-99:

Move to direct our legal person to investigate the termination of the signed lease agreement between the Tulita Land Corporation and the Sahtu Renewable Resource Board.

Moved: Celina Stroeder

Seconded: Ruby McDonald

Passed unanimously.

b) Accommodations for Executive Director:

Motion # 03-12-99:

The Executive Committee of the Sahtu Renewable Resource Board has unanimously agreed to rent trailer # 1 to Margaret McDonald for \$600.00 per month, provide a subsidy to the electrical power of 1/2 of the monthly

power bills and will totally cover the fuel heating costs from January to March 31, 2000.

Moved: Celina Stroeder
Seconded: Winter Lennie

Passed unanimously.

3. Janitorial Cleaning Contract:

The Sahtu Renewable Resource Board received invoice # 2 from Two River Developments in the amount of \$9,371.83 for janitorial services rendered from November 1998 to December 1999. The SRRB paid three invoices @ \$720.91 during this time period, therefore total of the invoice is \$7,209.10.

The janitorial cleaning services presently being provided by Two River Development from October 1998 to December 1999 has not been upheld as per their signed contract agreement with the Sahtu Renewable Resource Board. The board will give notice of 60 days by way of letter to Two River Developments and will continue to employ their services up until February 29, 2000.

Motion # 04-12-99:

To provide by way of letter as per the janitorial contract agreement, a 60-day notice which will become effective January 1, 2000 to Two River Developments of Tulita.

Moved: Ruby McDonald.
Seconded: Paul Latour

Passed unanimously.

4. a) Biologist & Harvest Study Coordinator contract extensions:

Motion #05-12-99:

Executive Director to extend the contracts of Ben Olsen (biologist) and the Harvest Study Coordinator (Jody Snortland) from January 10, 2000 to January 10, 2001.

Moved: Ruby McDonald
Seconded: Paul Latour

Passed unanimously.

b) Harvest Surveys Programmer/Administrator contract extension:

Motion # 06-12-99:

Executive Director to extend the contract of Cal Pittet (Harvest Surveys Programmer/Administrator) for 5 months as per agreement.

Moved: Ruby McDonald
Seconded: Paul Latour

Passed unanimously.

5. Sale of Ford Explorer:

Vehicle to be tendered out in January 2000 as per previous board motion. Vehicle parked at the Norman Wells Transportation office.

6. Request for donations from the Tulita Band:

The Chief of the Tulita Band sent a letter to the Sahtu Renewable Resource Board requesting monetary donations for a community hunt. The

Executive Committee discussed the matter and the decision was made not to donate any funds for community hunts, as this is not the mandate of the Sahtu Renewable Resource Board and also because it is precedent setting. Funds have been provided to the community Renewable Resource Councils to assist the community with these types of projects. The Chairperson will discuss this matter with the chief.

7. Update on Strategic Plan - Mike Bell:

Upon completion of the SRRB Strategic Planning document, board members will be sent draft copies for their perusal and input. Direction was also given to Mr. Bell to do a complete re-write of the board operation policies and job descriptions. Draft copies of these documents will be sent to the Sahtu Renewable Resource Board members.

8. CSW - Species at Risk conference in Ottawa in January, 2000:

The decision was made to send at least two members of the Sahtu Renewable Resource Board to this conference. More information was requested on this conference. Members will be updated in early January.

**Approved: _____
Chairperson Executive Director**